


Equalities Impact Assessment (EqIA)

Before carrying out a full assessment as set out under 'stage 2', please complete an initial screening form, 'stage 1,' to see if it is necessary to carry out an equality impact assessment for your decision/ activity/ project.

STAGE 1– Initial Screening.

Details of Officer completing this form:					
Name:	James	Job Title:	Sen Surv	Date:	03.03.23
Dept:	PLACE	Service:	SPS		
What change is being proposed? Provide a brief description (and title if applicable)					
To sell a surplus property for which we have cabinet approval. It will be marketed on the open market advertised on-line and with a Sale Board. The bids will be assessed based on price and deliverability.					
Does the proposal?					
Affect service users, employees or the wider community			<input type="checkbox"/> YES	<input type="checkbox"/> NO	
Have a significant impact on how services are delivered			<input type="checkbox"/> YES	<input type="checkbox"/> NO	
Plan to withdraw a service, activity or presence			<input type="checkbox"/> YES	<input type="checkbox"/> NO	
Plan to introduce a new service or activity			<input type="checkbox"/> YES	<input type="checkbox"/> NO	
Aim to improve access to, or the delivery of a service			<input type="checkbox"/> YES	<input type="checkbox"/> NO	
Involve a significant commitment of resources			<input type="checkbox"/> YES	<input type="checkbox"/> NO	
Relate to an area where there are known inequalities			<input type="checkbox"/> YES	<input type="checkbox"/> NO	
If you have answered NO to <u>all</u> of the questions above then the screening process is complete and you do not need to complete a Full Equality Impact Assessment or Action Plan. This decision must be signed off by your Head of Service.					
Sign off by Head of Service:					
Name:	Adrian Smallwood	Signature:		Date:	03.03.2023
Please note: If equality issues are identified during the course of the policy, plan or practice development/review, the EqIA Initial Screening will need to be revisited. This may result in a full EqIA being required where it previously was not.					

